



NOTICE OF MEETING

GOVERNANCE & AUDIT & STANDARDS COMMITTEE

THURSDAY, 7 NOVEMBER 2013 AT 3.00 PM

THE EXECUTIVE MEETING ROOM - THIRD FLOOR, THE GUILDHALL

Telephone enquiries to Vicki.plytas@portsmouthcc.gov.uk
Email:

Membership

Councillor Terry Hall (Chair)
Councillor David Fuller (Vice-Chair)
Councillor Michael Andrewes
Councillor John Ferrett
Councillor Donna Jones
Councillor Phil Smith

Standing Deputies

Councillor Peter Eddis
Councillor Aiden Gray
Councillor Les Stevens
Councillor Sandra Stockdale
Councillor Alistair Thompson
Councillor Neill Young

(NB This Agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendations). Email requests are accepted.

AGENDA

1 Apologies for Absence

2 Declarations of Members' Interests

3 Minutes - 26 September 2013 (Pages 1 - 10)

To confirm the minutes of the meeting held on 26 September 2013 as a correct record.

RECOMMENDED that the minutes of the meeting held on 26 September 2013 be confirmed and signed by the Chair as a correct record.

4 Update on actions identified in the minutes

5 Update Report from the External Auditor

The External Auditor will provide a verbal update.

RECOMMENDED that the verbal update from the External Auditor be noted.

6 Draft Equality and Diversity Strategy 2014-17 - (INFORMATION ONLY ITEM) (Pages 11 - 76)

An updated set of documents will be provided at the meeting as the consultation does not end until today. Members will be able to ask questions and feed any comments they have to Cabinet.

7 2013 Budget Consultation Report - Residents (INFORMATION ONLY ITEM) (Pages 77 - 210)

The purpose of the report is to provide members with an overview of analysis of responses to the 2013 budget consultation.

(Please note that hard copies of the appendices will not be attached as they are lengthy. Copies have been placed in Group Rooms and are available to view on the website. A full copy will be available at the meeting).

8 Audit Performance Status Report to 18 October 2013 for Audit Plan 2013/14 (Pages 211 - 222)

The purpose of this item is to update the Committee on the Internal Audit Performance for 2013/14 to 18 October 2013 against the Annual Audit Plan, highlight areas of concern and areas where assurance can be given on the

internal control framework.

RECOMMENDED

- (1) that Members note the Audit Performance for 2013/14 to 18 October 2013**
- (2) that Members note the highlighted areas of control weakness for the 2013/14 Audit Plan.**
- (3) that Members note the changes in the Audit Plan**

9 Treasury Management Mid Year Review for 2013/14 (Pages 223 - 254)

The purpose of the paper is to inform members and the wider community of the Council's Treasury Management position at 30 September 2013 and of the risks attached to that position, and to revise the list of approved investments.

RECOMMENDED that the recommendations set out in paragraph 3 of the report be adopted.

10 Appointment of Independent Persons.

An interview panel constituted in accordance with the Council's regulations (that included three members of the Governance and Audit and Standards Committee) agreed that Carole Damper and Bill Bailey should become independent persons. The Committee is asked to confirm the appointment of Carole Damper and Bill Bailey for a period of three years from 21 October 2013 and to recommend to Council that the appointments be ratified.

11 City Solicitor Report - Scheme of Delegation (Pages 255 - 262)

(report to follow)

12 Data Breach Reporting (Pages 263 - 266)

(Please note that appendix 1 is exempt so if the Committee wishes to discuss this, the meeting will need to move into exempt session at that point)

The purpose of the report is to inform the Committee of any Data Security Breaches actions agreed/taken since the last meeting.

RECOMMENDED that Members of the Governance and Audit and Standards Committee note the breaches that have arisen and the action determined by CIGP

13 Exclusion of Press and Public

That in view of the contents of the following item on the agenda the Committee is RECOMMENDED to adopt the following motion:

“That, under the provisions of Section 100A of the Local Government Act, 1972 as amended by the Local Government (Access to Information) Act, 1985, the press and public be excluded for the consideration of the following item(s) on the grounds that the report(s) contain information defined as exempt in Part 1 of Schedule 12A to the Local Government Act, 1972”.

The public interest in maintaining the exemption must outweigh the public interest in disclosing the information.

(NB The exempt/confidential committee papers on the agenda will contain information which is commercially, legally or personally sensitive and should not be divulged to third parties. Members are reminded of standing order restrictions on the disclosure of exempt information and are invited to return their exempt documentation to the Senior Local Democracy Officer at the conclusion of the meeting for shredding.)

<u>Item</u>	<u>Exemption Para No.*</u>
12. Data Breach Reporting - Appendix 1 Paragraph Exemption Nos:	1,2 and 3
1. Information relating to any individual	
2. Information that is likely to reveal the identity of an individual	
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)	